

INFORMATION DOCUMENT FOR THE REGISTRATION OF MANUFACTURERS, BUILDERS AND IMPORTERS OF MOTOR VEHICLES AND RELATED PROCESSES

INTRODUCTION

The national regulator for compulsory specifications (NRCS) automotive is mandated to enforce compliance of the automotive products with the relevant national legislation. The mandate is derived from two acts of the parliament being:

1. The NRCS Act 5 of 2008, and
2. The National Road Traffic Act 93 of 1996 (NRTA).

The NRCS Act provides for existence of the NRCS Automotive and covers all products within the scope of various compulsory specifications. Additional mandate is derived from the NRTA where the NRCS Automotive is appointed as the inspectorate of manufacturers, importers and builders (MIB) of motor vehicles.

REGISTRATION OF MANUFACTURERS, BUILDERS AND IMPORTERS OF MOTOR VEHICLES

Who should register?

In terms of the NRTA, any manufacturer, builder or importer who manufactures, builds, imports or modifies motor vehicles for the purpose of his or her business of:

- selling motor vehicles,
- modifications of motor vehicles,

shall register.

How to get registered

1. Application for registration

Contact the local department of transport (PDoT), the following will be required:

- complete application and notice in respect of manufacturer, importer and builder of motor vehicles (MIB) form.
- certified copy of applicant's identity document (ID).
- certified copy of the proxy's ID (if the applicant is a body of persons).
- certified copy of the business certificate (if the applicant is a body of persons).
- letter of proxy if you represent a company.
- custom code number from SARS (in the case of application for registration of importer).
- proof of vat registration from SARS

- the appropriate fees as determined by the MEC of the province concerned, and
- any other requirements by the PDoT.

2. Request for evaluation of the applicant

On receipt of an application the PDoT will ensure the application is in order, require the NRCS Automotive to evaluate the application and make a recommendation and require the South African Police Service (SAPS) to submit a report.

3. Evaluation of the applicant by NRCS Automotive

The NRCS Automotive will contact the applicant to verify all details as per the application form and to inform the applicant about the evaluation requirements.

The process covers the evaluation of:

- management system.
- technical competency of personnel involved.
- understanding of the relevant legislation, specification and code of practise in relation to the type and category of vehicle involved, and
- compliance of products with the relevant legislation.

4. Registration certificate

if the PDoT is satisfied that the applicant is suitable to be registered based on the evaluation of the NRCS automotive and the saps, it register the applicant, record the particulars on the register of MIB's and issue the applicant with a certificate.

The registration certificate gives permission to:

- apply for the world manufacturer identifier code (WMI) for use in compiling a vehicle identification number (VIN) – manufacturers only.
- apply for the homologation/approval of the motor vehicle models.
- importers to apply for LOA3/exemption in terms of NRTA for approval samples.
- apply for model numbers on notification of vehicle model form (NVM form), and
- register vehicles on the national traffic information system (NaTIS).